COMPUTER 6

MRS. CONROY-ROBINSON
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MIDDLE SCHOOL OPEN HOUSE - SEPTEMBER 20, 2017

2017-2018 CURRICULUM:

Keyboarding – Typing.com program

Password safety and confidentiality

Google Gmail account and use

Basic computer skills – folders, subfolders, saving and retrieving of documents, editing, proper etiquette, etc.

Google Docs, Sheets, and Slides

Internet use, proper etiquette, research gathered and reports typed.

Printer – printing one or all pages, locating a printer, adding paper, etc.

Typing and researching of various school projects across curricular areas throughout the year.

Digital Citizenship and QR Coding.

GRADING:

Quarterly grades are determined by class assignment completion, and overall effort. Within the computer class periods, students will be researching topics and typing papers across curriculum areas (ie. science, ELA, social studies) and learning proper computer and keyboarding skills.